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## **Tropical Forest Products Elevate™ Deck Tile System Quote/Order Placement Instructions**

### **Hard Quote/Order Placement**

Utilize TropicalForestProducts Elevate™ Pedestal Take-off Form

To develop a hard quote or generate an order confirmation we need the following. The estimating department will not generate a quotation without complete information.

Step 1: Customer must fill out Elevate™ Pedestal Take-off Form completely.

Step 2: Customer must provide a drawing with perimeter high and low elevation points and any other high or low elevation points at drains or other locations across the roof plain.

Step 3: Drawing must include arrows indicating directions of slopes.

Step 4: Drawing must indicate the starting deck tile placement location.

Step 5: Submit scanned Take-off Form and Drawings to Tropical Forest Products [www.wearetropical.com](http://www.wearetropical.com) with delivery zip code.

Step 6: Tropical Forest Products Team will provide a Pedestal Cut List by pedestal type and height with number of tiles required in the form of a quotation. *The take-off process may take up to one week depending on back log.*

### **Order Confirmation**

Once an order is confirmed TFP will deliver a color coded Layout Drawing which shows the pedestal schedule and placement along with code compliance submittal documentation.

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